

Redeemer Christian Academy is the largest mission outreach program of Redeemer Lutheran Church. We enroll students to equip them to be disciples for Christ, to provide them with whole-child teachings that have lifetime applications, and to provide them with an academic foundation for success at Redeemer, at higher levels of education, and in life.

### **Nondiscrimination Policy**

Redeemer Christian Academy's enrollment policy and procedures reflect the Great Commission and ensure non-discrimination. Redeemer Christian Academy admits students of any race, color, or national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, or national or ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs and athletic and other school-administered programs.

### **Enrollment Application Timing**

Enrollment for the following school year normally begins in January, as announced annually by school administration. Parents must submit the application documents, along with the non-refundable tuition deposit online or to the office. This tuition deposit is credited to the tuition bill. Applications received will be prioritized and considered in the following order:

1. Current students of Redeemer Christian Academy in good standing in academics, behavior and financial obligation
2. Siblings of currently enrolled students
3. Members of Lutheran Church-Missouri Synod churches
4. All others

After March 31<sup>st</sup>, returning student registrations will be considered on a first-come, first-served basis and will be assessed an additional \$200 late fee. The late fee is not refundable, and is not credited toward tuition.

### **Waiting List**

In cases where enrollment isn't granted or a waiting list is necessary (such as when a maximum class size is met), the parents will receive written notification. If a student is placed on a waiting list, the completed application documents must still be submitted to hold the child's spot on the list. Once an opening is available, the parent will be notified and has one week to submit the non-refundable tuition deposit. If the deposit isn't received on a timely basis, the child's spot on the waiting list will be waived.

### **Enrollment Limitations and Probationary Period**

It is Redeemer's desire that any enrollment limitations be clearly stated and fairly administered. Certain limitations in educating students may determine whether or not a child is accepted. These limitations will apply equally to all students (both members and non-members) and, if accepted, every effort will be made by Redeemer Christian Academy to educate each child to the best of our ability. However, if Redeemer believes, in its sole and absolute discretion, that either the child's or Redeemer's best interests are not being served by enrolling the child, we retain the right to deny admission or re-enrollment to that child. New students will be accepted on a one quarter

probation period. If after one quarter, during which time the parent and child are kept informed about the child's behavior and academic progress, it is evident that the child's behavior is detrimental to the other students or the child's academic needs cannot be met, the student will be denied continued enrollment.

### **Educational Assessments**

If a student has been accepted to Redeemer, the school retains the right to administer a test(s), which may best help the school diagnose the student's educational abilities. The cost of these tests will be the sole responsibility of the parents. These tests will not be used to determine eligibility for enrollment but rather as a tool to better assist the school and parents in meeting the needs of the student. Redeemer reserves the right to deny or drop enrollment if this consultation demonstrates we cannot reasonably meet the needs of the child.

### **Kindergarten Screening**

All children enrolling in Kindergarten must complete a Kindergarten readiness screening conducted by designated Redeemer personnel, normally the Kindergarten teacher. In addition, the results of the Kindergarten readiness screening conducted by the local public school (or a comparable screening), which indicates readiness for Kindergarten, must also be submitted.

### **Age of Entrance**

- **Preschool:** Students who are toilet-trained and have reached their third or fourth birthday before September 1 are eligible for enrollment into Redeemer's preschool program. Students who have special needs or, who once enrolled, demonstrate the need for special assistance, may be required by the Preschool Director to have testing (not provided by Redeemer) conducted by an outside consultant to help determine the learning needs of the child. If the needs of the child can be adequately addressed by the RCA preschool staff, an individualized learning plan will be developed by the teacher, parent, and other professionals as necessary.
- **Kindergarten:** Children must reach the age of five before September 1 of the year they are enrolling to be eligible for admission to Kindergarten.
- **Grade 1:** To be admitted to grade 1, a child must be six years old by September 1 of that academic year.

**Financial Assistance:** Utilizing scholarship fund money, scholarships are awarded to reduce tuition and are based upon financial need, as determined by our third-party company, TADS. Please note: preschool and pre-kindergarten students do not qualify for scholarships. Application for enrollment must be completed online through TADS, where you'll find an opportunity to apply for scholarship.

- **Returning families:** Applications for financial aid are due March 31. Applications not received by the deadline will be accepted for consideration after initial scholarships have been awarded, as funds are available.
- **New families:** New families should apply for financial aid within 30 days of acceptance to Redeemer Christian Academy. Please note that newly enrolled students in grades K-5 who do not have older siblings in school are eligible for a new family discount of 50% for their first year. If utilizing this New Family Discount, newly enrolled families are not eligible for financial assistance or the multiple student discount.